

## Response Guide

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Writer: \_\_\_\_\_

Overall Reaction:

**Very Strong**

**Needs Improvement**

5

4

3

2

1

Higher Order Concerns

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Audience:

**Appropriate for Audience**

**Audience Not Addressed**

5

4

3

2

1

Organization:

**Clearly Organized**

**Not Organized**

5

4

3

2

1

Lower Order Concerns

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Language Choices:

**Excellent**

**Inadequate**

5

4

3

2

1

Grammar, Punctuation, and Spelling:

**Exceptional**

**Unsatisfactory**

5

4

3

2

1

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**Things to do:** (Lists, in order of importance, issues/items that need attention)